



**MNG LABORATORIES**  
*Neurogenetic Answers™*

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## Instructions for Test Requisition Completion

We gladly accept deliveries Monday-Saturday, excluding holidays  
CLIA License #11D0703390; CAP License #1441004; State of Georgia License #060-381

### INSTRUCTIONS FOR TEST REQUISITION COMPLETION

Test requisitions must be completely filled out with patient name, both first and last, patient date of birth (month/day/year), gender, specimen collection date (month/day/year), and specimen type. Submitting personnel may also provide a hospital or patient identification number and an ICD-10 code or diagnosis. Inclusion of patient drug/care history will provide our team of interpreters with better information for a clinical review of data and is encouraged.

All test requisitions must also contain information on the referring physician/facility to include a name and the preferred method of receiving reports/correspondence: email, fax, or both. We also require the ordering physician's NPI #. Email is the preferred route for all correspondence. All information included in the referring physician section of the test requisition will be primary source for sending reports and correspondence and will be stored for future use.

The billing information must be filled out completely for testing to proceed, including a facility name, phone number, and one or both of the following: email or fax.

The facility/physician may also provide up to two additional contacts that they wish to receive reports. The facility/physician must provide a name of the contact as well as either a fax or an email or both for preferred report distribution. Again, an email is the preferred contact method. All information provided will be stored for future use.

MNG Laboratories is now requiring a signed Informed Consent form to accompany all genetic testing samples – this includes, but is not limited to, test codes beginning with MOL and NGS. This form can be found on the company's website, [www.mnglabs.com](http://www.mnglabs.com) under Consent Forms. Failure to include this form will delay the testing of a patient specimen. WES test codes have a separate Informed Consent specific to Whole Exome Sequencing.

For patients arriving from the state of New York, an informed consent (available on the company's website at [www.mnglabs.com](http://www.mnglabs.com) under Consent Forms) is required. New York facilities/physician will also need to provide a New York State Department of Health permit for any tests not currently approved. Failure to provide a permit will delay the testing of the patient. Instructions for obtaining a permit and a list of approved tests can be found on the company's website [www.mnglabs.com](http://www.mnglabs.com) under laboratory licenses.