



MNG LABORATORIES
Neurogenetic Answers™

Complaint Form

Instructions:

To file a complaint with MNG Laboratories, complete this form and submit the information to:

Attention:

Margaret Teasdale
MNG Laboratories
5424 GLENRIDGE DR
Atlanta, GA 30342

All questions regarding the complaint process may be directed to the MNG Laboratories, HIPAA Privacy Officer at (678) 225-0222 | Ext. 124.

If you wish to make your identity known, please enter your name and address below. You will receive a written acknowledgment within 15 working days after the HIPAA Privacy Officer's receipt of your complaint. If you do not wish to make your identity known, check the box below and continue to complete the details of your complaint.

I do not wish to make my identity known.

Name: _____

Address: _____

Telephone Number: _____ **Date:** _____

If you are initiating a complaint concerning the violation of your privacy rights or a potential breach related to health information about you, please state the reasons for your concerns and specifics about the alleged violations. If applicable, provide names of employees involved, if known, and the locations and dates of the alleged violations. Please provide as many details as possible. Use additional pages if necessary.



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If your complaint does not involve the violation of your privacy rights or a potential breach related to health information about you, please indicate the reasons for your concerns below.

Please indicate the aid you are seeking for this matter.

Please provide your suggestion or resolution below.

Note: Instead of contacting the HIPAA Privacy Officer, you can file a written complaint with the U.S. Department of Health and Human Services (HHS) through the Office of Civil Rights. No retaliation is allowed against the individual filing a complaint. Complaints to HHS must be filed within 180 days of the date you became aware, or should have been aware, of the violation.